

**NAKPEHE Board of Directors Meeting
Minutes (Draft) January 7, 2006
Westin Horton Plaza Hotel
San Diego CA**

Members Present: R. R. Apache, Marilyn Buck, Deborah Buswell, Steve Estes, Mel Finkenberg, Leah Fiorentino, Shane Frehlich, Jimmy Ishee, Jackie Lund, Carolyn Mauck, Mike Metzler, Beverly Mitchell, Ginny Overdorf, Jan Rintala, Gordon Schmidt, Bob Stadulis, Anne Stewart.

Guest: Camille O'Bryant

1.0 Call to Order – Mel Finkenberg

- 1.1 President Finkenberg called the meeting to order.
- 1.2 Board members introduced themselves and shared their office or reason for attending.

2.0 Minutes of January 4th Board meeting – Bob Stadulis

- 2.1 Minutes will be considered for approval at the Spring Board meeting in Salt Lake City (AAHPERD). The minutes will be posted on the NAKPEHE website in advance of the AAHPERD meeting. Board members are encouraged to read the minutes and offer any feedback to Bob before we meet in Salt Lake City.

3.0 Approval of Agenda

- 3.1 Motion by C. Mauck, second by Marilyn Buck, to approve agenda as circulated – Approved.

4.0 Announcements

- 4.1 Spring Board meeting, in Salt Lake City, Thursday, April 27, 11:00am to 2:00pm.
- 4.2 The Board ListServ will continue.
- 4.3 Corrections to Committee roster circulated and approved at the January 4th Board meeting:
 - 4.31 President is a member of the Foundations Committee
 - 4.32 Jackie Lund will not be a member of the FDC.

5.0 Officer Reports (Updates)

- 5.1 President Mel Finkenberg – no report
- 5.2 Past President Ginny Overdorf -- no report
- 5.3 President-Elect Jan Rintala -- no report
- 5.4 Vice President Jimmy Ishee -- no report
- 5.5 Vice President-Elect Carolyn Mauck -- no report
- 5.6 Secretary Bob Stadulis -- no report
- 5.7 Executive Secretary/Treasurer Jackie Lund
 - 5.71 Thank you letters need to be sent to presenters.
 - 5.72 Board members need to turn in vouchers.

- 5.8 Past Vice President Camille O'Bryant
 - 5.81 The conference made its guarantee and The Westin Hotel did not charge for meeting rooms; the Westin was praised for their service.
 - 5.82 The conference attendance = 146.
 - 5.83 The need for on-line registration and credit card use was reiterated.

6.0 Committee Chair Reports

- 6.1 Awards (Beverly Mitchell for John Dunn)
 - 6.11 The committee was fully informed as to the changes in the Operating Code approved at the January 4th Board meeting.
 - 6.12 Beverly will mail the information to John Dunn.
 - 6.13 Announcements will be sent electronically through technology (will still contact Mel).

- 6.2 By-Laws (Beverly Mitchell)
 - 6.21 Beverly has received the master disk from Richard Oates.
 - 6.22 All approved changes have been affected; the committee starts with a "clean slate."

- 6.3 Elections (Shane Frehlich)
 - 6.31 The committee met and went over the changes.
 - 6.32 The identification process of candidates for the next election has started. Board members were urged to nominate deserving and qualified members for President, Vice President and Secretary.

- 6.4 Foundations (Marilyn Buck)
 - 6.41 Checked By-Laws for committee representation.
 - 6.42 Polar has been long term supporters; thank yous to sponsors need to be sent.
 - 6.43 Have the sponsors been billed?
 - 6.44 Charlie Ash wants to sponsor a lecture.
 - 6.45 We could use more sponsors.
 - 6.46 How much did giving lecturers plaques add to the conference budget? Was this passed on to the sponsors?
 - 6.47 NAKPEHE should consider soliciting advertising and logos for the conference program.

- 6.5 Future Directions (Mike Metzler)
 - 6.51 Jan Rintala reported that the committee was being brought up-to-date with respect to approved changes (but that there was some difficulty in meeting at the conference)

- 6.6 Membership (R.R. Apache)
 - 6.61 The committee met and, after receiving their charge, brainstormed.

- 6.7 Public Affairs (Anne Stewart)

- 6.71 No connections made with San Diego for publicity; Mel needs to write to Clearwater and Florida concerning next year's conference
- 6.72 Mention was made of Kathleen Jameson (*spelling?*), several members offering to take picture, and Gordon's website as aids to future publicity efforts.

- 6.8 Publications (John Massengale) -- no report

- 6.9 Social Justice/Cultural Diversity (Ann Marie Franks) -- no report

- 6.10 Technology (Gordon Schmidt)
 - 6.101 Keep Board and Executive Committee list serves up.
 - 6.102 Asked Public Affairs for a permanent website logo.
 - 6.103 Discussed on-line membership (to be a later agenda item)
 - 6.104 Discussed the need for on-line elections, including advantages and disadvantages

Motion # 1: "The Technology and Elections and Nominations Committees investigate the possibility of conducting elections on-line"
– **Approved** (motion by Technology committee)

- 6.105 Mel Finkenberg has indicated he can no longer serve as the webmaster for the website; NAKPEHE needs to advertise for a new webmaster (this was seen as external to the committee).

Motion #2: "The Technology Committee develop an application process, selection criteria and evaluation procedures for the NAKPEHE webmaster" **Approved** (motion by G. Schmidt, seconded by M. Buck). The product of the committee's work should be brought back to the Board. The position should be announced in the *Chronicle*.

7.0 Presidential Appointments

- 7.1 Archivist (Richard Swanson) -- no report
- 7.2 Necrologist (Deborah Buswell) -- no report
- 7.3 Oral History -- no report
- 7.4 Parliamentarian -- no report

8.0 Old Business

- 8.1 Carry-over items from January 4th Board meeting – Secretary Stadulis reported that there were no items carried over from the 4th meeting.
- 8.2 College Connections Project – Leah Fiorentino updated the progress of the project.

Motion # 3: "The Board authorizes that a "Best Practices" website of teaching ideas be prepared and posted for submission and use" – **Approved** (motion by Beverly Mitchell, second by Shane Frehlich).

9.0 New Business

- 9.1 Proposed 2006 Budget – Jackie Lund – even though the figures are not fully correct, the budget needs to be approved so that business can be conducted. Moved by M. Buck, second by Beverly Mitchell, to approve of the 2006 budget – **Approved**.
- 9.11 Some discussion of the potential budgetary implications of some alternative organizational models and relationships (e.g., as an AAHPERD association, Human Kinetics relationship, OPERA) occurred as the budget was considered. The Foundations Committee wants to have input concerning budgetary issues.
- 9.12 Discussion of Charlie Ash’s proposal to fund a lecture/award – **Motion #4: “Charlie Ash be given a lifetime membership”** (motion by M. Buck, second by J. Rintala) **Tabled**.
- 9.2 Executive Secretary/Treasurer position – moved by G. Overdorf, seconded by A. Stewart, that Jackie Lund’s position, as Executive Secretary/Treasurer, be extended (could be up to a year) – **Approved**.
- 9.3 NAKPEHE 2009 Conference – Ginny Overdorf shared her research concerning the Sarasota Hyatt. She will try to have another 2 or 3 possible sites to consider by the Spring Board meeting. Metzler raised the issue of when the conference is held and discussion of holding the conference at other times during the year ensued (with no resolution).
- 9.4 AAHPERD Booth –
Motion # 5 “NAKPEHE will sponsor an information booth at the Salt Lake City AAHPERD Convention, with the Membership Committee trying to staff the booth” **Approved** (motion by M. Buck, second by J. Ishee).
- 9.5 Automated membership/conference registration – discussion continued concerning the possibilities and a number of issues. Checking with other organizations, like the AAHPERD, was suggested. The previous discussion at the 1/4/06 Board meeting concerning ACTEVA was reiterated.
Motion # 6: “The Technology Committee investigate the on-line payment for conference fees and membership registration” **Approved** (motion by G. Schmidt, second by L. Fiorentino)
Motion # 7: “The NAKPEHE webmaster is an ex-officio member of the Technology Committee and reflected in the Operating Code” -- **Approved** (Moved by G. Schmidt, second by G. Overdorf)
- 9.6 NAKPEHE Direction – A variety of issues concerning the future direction of NAKPEHE were discussed relative to conference lectures, the Business meeting discussion, and the task force’s presentation at the 1/4/06 Board meeting. Points raised included:
- 9.61 Co-sponsor a meeting with another organization and invite a key national person (A. Stewart).

9.62 Keep normal conference but expand administrative component (S. Estes)

9.63 The Future Directions Committee needs to study the possibilities (M. Buck).

Motion #8: “The Future Directions Committee of NAKPEHE is charged by the Board to discuss the future of NAKPEHE and propose a plan of action” **Approved** (G. Schmidt moved, second by G. Overdorf).

10. Meeting adjourned

Respectfully submitted,

Bob Stadulis, Secretary

Addendum To The Minutes Motions Approved and Suggestions January 4, 2006

Motions:

Motion # 1: “The Technology and Elections and Nominations Committees investigate the possibility of conducting elections on-line” – **Approved** The Technology Committee and the Elections and Nominations Committee need to address this, by April Board meeting at the AAHPERD Convention in Salt Lake City.

Motion #2: “The Technology Committee develop an application process, selection criteria and evaluation procedures for the NAKPEHE webmaster” **Approved** Technology Committee to report at the April Board meeting.

Motion # 3: “The Board authorizes that a “Best Practices” website of teaching ideas be prepared and posted for submission and use” – **Approved** College Connections (Leah Fiorentino and Marilyn Buck) to implement.

Motion #4: “Charlie Ash be given a lifetime membership” – **Tabled** Should be brought off the table at the next meeting.

Motion # 5 “NAKPEHE will sponsor an information booth at the Salt Lake City AAHPERD Convention, with the Membership Committee trying to staff the booth” **Approved** Membership Committee (R. Apache) to coordinate staffing; NAKPEHE officers to facilitate the booth.

Motion # 6: “The Technology Committee investigate the on-line payment for conference fees and membership registration” **Approved** By the April meeting.

Motion # 7: “The NAKPEHE webmaster is an ex-officio member of the Technology Committee and reflected in the Operating Code” -- **Approved** Immediate implementation.

Motion #8: “The Future Directions Committee of NAKPEHE is charged by the Board to discuss the future of NAKPEHE and propose a plan of action” **Approved** The FDC (M. Metzler) to report at the April meeting.

Suggested Items for Officers and Committees:

1. Technology Committee (G. Schmidt & C. Wood): Attend to motions #1 (on-line elections), #2 (webmaster), #6 (on-line conference registration and membership), and #7 (add webmaster to committee).
2. Membership Committee (R.R. Apache): plan for the AAHPERD Convention booth,
3. Elections and Nominations Committee (S. Frehlech): investigate on-line elections (with the Technology Committee).
4. College Connections/“Best Practices” (M. Buck & L. Fiorentino): implement the website.
5. By-Laws Committee (J. Dunn): incorporate approved changes in the Operating Code for Technology Committee; determine how to include the “College Connections/”Best Practices” website in the NAKPEHE Operating Codes.