

**NAKPEHE OFFICER/COMMITTEE CHAIR REPORT FORM**  
**Progress Report**  
**(Date)**

**Report #:** \_

**Name of Office/Committee:** President

**Person Submitting Report:** Jan Rintala

Progress Report/Tasks Completed:

Maintained communication with executive committee and board  
Following resignation of Carolyn Mauck, worked with executive committee to find new vice president  
Worked with Vice President and V. Fiaud regarding conference matters  
Monitored Acteva account  
Attended meeting of American Kinesiology Academy regarding affiliate membership  
Prepared materials for lectures  
Worked with Gloria Robbins regarding potential sites for 2011 conference  
Processed copyright requests regarding Quest and forwarded royalty checks to Exec. Secretary/Treasurer  
Wrote presidential messages for newsletter

Suggestions for Future Plans Related to this Office/Committee

Finish letters to donors  
Send updates to webmaster for lecturers and award winners

Action Required by Board:

Accept/reject invitation to affiliate with American Kinesiology Association  
Webmaster has requested increase in compensation to \$1000 and he will pay membership  
Recommend actions related to copyright clearance, permission to utilize materials, and royalties be moved to responsibilities of Publications chair (longer term than president)  
Review sites for 2011 conference

Policies for utilizing funds in the Oppenheimer accounts. What are we saving lecturer donations for--especially when we have some long term sponsorship commitments

Budget Implications: