

**NAKPEHE OFFICER/COMMITTEE CHAIR REPORT FORM**  
**PROGRESS REPORT (As of 12/26/2006)**

Name of Position: **OPERA Editor**  
Person Submitting Report: Sally Ayer  
Date of Board Meeting: January 4, 2007

REPORT #7.8

**I. Progress Report: (January 1 - December 27, 2006)**

See attached list for annual listing of registrants.

1. Continued to enlist the help of Sandy Cottle to do the weekly postings, invoicing and other communications.
2. Created a weekly listing of job vacancies and emailed it to Shane Frehlich for email distribution.
3. Updated the OPERA website weekly  
(<http://www.nakpehe.org> )
4. Invoiced all requests for registration or sent paid invoice receipts for on-line registrants.
5. Emailed renewal notices to those registered the previous year and emailed registration reminders to schools who had not registered for a year.
6. Emailed "late payment" notices when payment not received after one month.
7. Received registration requests from 11 institutions never before registered (2 schools registered directly on-line without contacting us at all).
8. The new on-line registration is working wonderfully!! We have registered 16 schools since August (that is almost a 2-fold increase over the previous 2 years with PayPal).
9. Set up the new web page with Mel at the NAKPEHE site. CSU, Fresno, where OPERA has been hosted, changed the department web pages without notifying the department. We were unable to access the cite for 3 weeks and finally with Mel's help uploaded OPERA to the NAKPEHE cite.

**II. Suggestions for Future Plans Related to this Office/Committee**

NONE

**III. Action Required by the Board.**

1. Request an increase in registration fees to \$175. Make the on-line fee and invoice identical as this would encourage more on-line registrations. With the fee increase to \$175 (both on-line and invoiced) and an estimated 80 registrations (we have averaged 84 registrations per year for the past 5 years), the gross income to NAKPEHE would be \$14,000.00.

2. Increase OPERA Editor/Assistant fees:

Position Announcements: from \$10.00 to \$15.00

General Announcements: from \$ 5.00 to \$ 7.50

Invoices: from \$ .50 to \$ 1.00

Follow-ups from \$ 1.00 to \$ 2.00

Renewal Notices

Currently registered from \$ 1.00 to \$2.00

Previously registered from \$ 2.00 to 4.00

(Note: the reason for the different in cost between currently and previously registered is due to time involved in looking on the internet for any changes in department name, chair's name and email address/

Rationale: We have not increased OPERA Assistant/Editor fees since 2002. These increases would result in an increased cost to approximately \$3700.00 annually. We will no longer charge for Net Zero since we have gone to wireless internet access while on the road; a savings of 119.40 annually. This would be a net gain of \$10,300.00 for the year beginning July 1, 2007.

3. I suggest that fee increases (both registration and Editor/Assistant fees go into effect as soon as we can make the changes to the OPERA web site)

**IV. Budget Implications: (January 1 - December 31, 2006)**

1. **INCOME:**

a. Jan 1 – Dec. 27: 59 Registrations @ \$150	=	\$ 8850.00
b. Jan 1 - Dec. 27: 20 Registrations @ \$160	=	<u>\$ 3200.00</u>
	TOTAL	\$12050.00
c. July 1 – Dec. 27: Unpaid registrations (not included above)		+
7 Registrations @ \$150 Minimum)		\$1050.00

2. **EXPENSES:**

a. Postings and emails:	\$2459.50
b. Net Zero (Out of town email connection)	<u>\$ 119.40</u>
TOTAL	\$2578.90

# SCHOOL

2001-02 2002-03 2003-04 2004-05 2005-06 2006-07

SCHOOL	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07
AAHPERD				Pd	Pd	
Adelphi Univ.	Pd	Pd	Pd	Pd	Pd	Pd
Appalachian State University				Pd		\$160
Arizona State Univ.	Pd	Pd				
Asphalt Green	Pd	-				
Asphalt Green (2)	Pd	-				
Auburn University	-	-	Pd	Pd		\$160
Augusta State University					Pd	Pd
Ball State Univ.	Pd	-	Pd	Pd	Pd	Pd
Barton College	Pd	-				
Baylor University	Pd	-				
Black Hills State University	Pd	-				
Boise State University				Pd		
Bowling Green State Univ.	Pd	-			Pd	
Bridgewater State College, MA	Pd	-		Pd		
Cal Poly, Pomona	Pd	Pd				
Cal Poly, San Luis Obispo	Pd	Pd	Pd		Pd	Pd
Cal State Univ., Bakersfield	-	Pd		Pd		
Cal State Univ., Chico	Pd	Pd			Pd	Pd
Cal State Univ., East Bay	-	Pd				X
Cal State Univ., Fullerton	Pd	Pd	Pd	Pd	Pd	Pd
Cal State Univ., Long Beach	Pd	Pd		Pd		Pd
Cal State Univ., Northridge	Pd	Pd	Pd	Pd		Pd
Cal State Univ., Sacramento	-	Pd	Pd	Pd	Pd	
Cal State Univ., San Bernardino	Pd	Pd	Pd	Pd	Pd	
Calvin College	Pd	-				
Camosun College					\$160	
Canisius College	Pd	-				
Castleton State College	Pd	-				
Central Missouri State Univ.	Pd	Pd	Pd	Pd	Pd	
Central Washington Univ.	Pd	Pd		Pd		
Chicago State Univ.	Pd	Pd	Pd	Pd	Pd	Pd
Chowan College	Pd	-				
Coastal Carolina University	-	Pd			Pd	
College of William & Mary	Pd	Pd	Pd			
Colorado State Univ.	Pd	Pd	Pd			Pd
Columbus State University					Pd	
Concord College			Pd			
Cornell University			Pd			
Del Mar College					Pd	
Drexel University				\$160		
East Carolina Univ.	Pd	Pd	Pd	Pd	Pd	
East Straudsborg University			Pd	Pd		
Eastern Connecticut State University	-	Pd				
Eastern Michigan University	-	-	Pd			
Eastern Washington University			Pd			
Elon Univ.	Pd	-				
Fitchburg State College	Pd	-				
Florida International Univesity					Pd	
Florida State University	-	Pd				
Fort Hayes State University				Pd	Pd	
George Mason University	Pd	Pd				
Georgia College & State University					Pd	
Georgia Southern University	-	Pd		Pd	Pd	Pd
Georgia State University	-	Pd	Pd		Pd	
Gettysburg College	Pd	-	Pd		Pd	
Grand Valley State Univ.	Pd	Pd	Pd		Pd	X

# SCHOOL

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Gustavus Adolphus College	-	-	Pd			
High Point University					Pd	
Hofstra University				No Pd	Pd	
Human Kinetics	-	Pd		Pd		\$160
Idaho State University	-	-	Pd	Pd	Pd	
Illinois State University	Pd	Pd	Pd	Pd	Pd	Pd
Indiana State University	Pd	Pd	Pd			Pd
Indiana University, Bloomington	Pd	Pd	Pd			
Indiana University, Purdue	Pd	-			Pd	
Ithaca College	-	Pd	Pd	Pd	Pd	Pd
James Madison Univ.	Pd	-	Pd	Pd		
Johnson State College	Pd	Pd				
Kean University			Pd	Pd	Pd	
Kennesaw State University	Pd	Pd	Pd	Pd	Pd	Pd
Kent State Univ.	Pd	Pd				Pd
Kenyon College	Pd	-				
Lincoln Memorial University					Pd	
Linfield College					Pd	
Longwood College/University	Pd	Pd			Pd	
Loras College				No Pd		
Louisiana Tech University						Pd
Lynchburg College	Pd	Pd	Pd	Pd		
Lyndon State College	-	Pd	Pd			
Meredith College	-	Pd		Pd		\$160
Miami University	-	Pd		Pd		
Michigan State Univ.	Pd	-				
Middle Tennessee State Univ.	Pd	Pd	Pd	Pd	Pd	Pd
Midwestern State Univ.	Pd	Pd	Pd	Pd	Pd	Pd
Minnesota State Univ., Mankato	Pd	Pd		Pd	Pd	Pd
Minot State Univ.	Pd	-		Pd		
Mississippi State Univ.	Pd	Pd	Pd		Pd	Pd
Mississippi Univ. for Women	Pd	-	Pd			
Missouri State University						\$160
Montclair State Univ.	-	Pd	-		Pd	
Nat. Institute of Educ., Singapore	Pd	Pd	-			
New Mexico State Univ.	Pd	Pd				
North Dakota State Univ.	Pd	-		Pd		Pd
Northeastern Illinois Univ.	Pd	-				Pd
Northern Arizona University					Pd	
Northern Illinois Univ.	Pd	Pd	Pd	Pd		
Northern Kentucky University			Pd			
Northern State University					Pd	
Northwestern College	Pd	-				
Oakland University	Pd	-				
Ohio State Univ.	Pd	-		Pd		\$160
Ohio Wesleyan University						\$160
Old Dominion University			Pd	\$160	Pd	
Oregon State Univ.	Pd	Pd		Pd	Pd	X
Oxford College of Emory University				Pd		
Pacific Lutheran, WA		Pd				\$160
Pacific Univ., OR	Pd	-				
Palmer Jarvis (U of Alberta, Edmonton)	-	Pd				
Pennsylvania State Univ.	Pd	-	Pd	Pd	\$160	
Plymouth State University				Pd	Pd	
Queens College CUNY					Pd	Pd
Radford University	-	-	Pd			

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Rhode Island College				Pd	Pd	
Roanoke College	-	-	Pd	Pd		
Salisbury University					Pd	X
San Diego State Univ.	Pd	Pd		\$160	Pd	
San Francisco State University	-	Pd				
San Jose State Univ.	Pd	Pd		Pd		Pd
Shippensburg Univ. of Pennsylvania	Pd	Pd				
Slippery Rock University	-	Pd	Pd	Pd		
So. Utah Univ.	Pd	-				
Sonoma State University	-	Pd			Pd	\$160
Southeast Missouri State Univ.	-	Pd				
Southeastern Louisiana University	-	Pd	Pd	Pd		
Southern Connecticut University				Pd	Pd	
Southern Illinois University, Carbond.	-	-	Pd		Pd	Pd
Southern Illinois University, Edwardsv	-	-	Pd			
Southwest Missouri State Univ	-	Pd	Pd			
Southwest Texas State Univ.	Pd	-				
Springfield College	-	Pd				
St. Bonaventure University	Pd	Pd			Pd	
St. Cloud State University					Pd	
Stephen F. Austin State Univ.	Pd	Pd	Pd	Pd		\$160
SUNY Brockport	Pd	Pd	Pd	Pd	Pd	Pd
SUNY Cortland	Pd	-			Pd	\$160
Teachers College, Columbia Universi	-	Pd	Pd			Pd
Temple University					Pd	
Tennessee Technological Univ.	Pd	-				\$160
Texas A & M University, CS	Pd	Pd	Pd	Pd	Pd	Pd
Texas A & M University, Kingsville	-					
Texas State University	-	-	Pd	Pd	Pd	\$160
Texas Woman's Univ.	-	Pd		\$160	Pd	
Towson University	Pd	-		Pd		
Truman University	Pd	-				
Univ. of Akron	Pd	-				
Univ. of Arizona	Pd	Pd	Pd			
Univ. of Central Oklahoma	-	Pd	Pd		Pd	Pd
Univ. of Delaware	Pd	-		Pd	Pd	
Univ. of Florida	-	Pd	Pd		Pd	
Univ. of Georgia (ExSci, PE, Spt)				Pd		
Univ. of Georgia (Kinesiology)	Pd	-		\$160	Pd	\$160
Univ. of Idaho					Pd	\$160
Univ. of Illinois, Urbana-Champaign	Pd	Pd	Pd		Pd	
Univ. of Louisville	-	Pd	Pd			\$160
Univ. of Maryland	-	Pd				
Univ. of Massachusetts	-	-				
Univ. of Medicine & Dentistry of NJ	Pd	-				
Univ. of Memphis	Pd	Pd	Pd			
Univ. of Michigan	Pd	-				
Univ. of Montevallo	Pd	Pd				
Univ. of Nevada, Las Vegas	Pd	-	Pd	Pd	Pd	
Univ. of New Hampshire	Pd	-				
Univ. of New Mexico	-	-	Pd			
Univ. of North Carolina Greensboro	-	-	Pd			\$160
Univ. of North Dakota			Pd	Pd	Pd	X
Univ. of North Texas	Pd	-	Pd	Pd	Pd	Pd
Univ. of Oklahoma					Pd	Pd
Univ. of Rhode Island	Pd	Never Pd				

