

NAKPEHE OFFICER/COMMITTEE CHAIR REPORT FORM
Progress Report
(Date)

Report #: 4.03

Name of Office/Committee: President-elect

Person Submitting Report: Jan Rintala

Progress Report/Tasks Completed:

Familiarized myself with constitution/bylaws; reviewed previous reports of committees and boards

Selected and contacted people for committee membership to replace those whose terms have expired

Participated in discussions/email correspondence with executive committee

Considered individuals for lectureships

Wrote President's message for next edition of Chronicle

Suggestions for Future Plans Related to this Office/Committee

Assume responsibilities of the President

Action Required by Board:

Approval of new board members

Budget Implications:

None