

NAKPEHE Board of Directors
Minutes: January 3, 2007
Marriott Suites Sand Key

Members present: Marilyn Buck (Foundations), Deborah Buswell (Necrologist), Steve Estes (Parliamentarian), Mel Finkenberg (President), Shane Frehlich Elections & Nomiations), Anna Marie Frank Social Justice & Cultural Diversity), Samuel Hodge (Vice President-Elect), Jimmy Ishee (Vice President), Mike Metzler Future Directions), Beverly Mitchell (Bylaws), Ginny Overdorf (Past President), Jan Rintala (President-Elect), Gordon Schmidt (Technology), Bob Stadulis (Secretary), Anne Stewart Public Affairs), Dick Swanson (Archivist).

- 1.0 President Finkenberg called the meeting to order at 4:07 p.m.
- 2.0 Minutes of April 27, 2006 (Salt Lake City) approved (Ishee moved, Buck seconded) with one correction (noted by Buck): the date of the last conference in Clearwater Beach was 2004, not 2002.
- 3.0 President Finkenberg's agenda was approved (Rintala moved, Buck seconded).
- 4.0 Parliamentarian Estes had no comments.
- 5.0 **Announcements** (President Finkenberg)
 - 5.1 An update on the ACTEVA system was shared. 80% registered using the system; there was only one slip-up.
 - 5.2 Three absences were noted: John Dunn is acting provost at his institution; Jackie Lund's mother passed away; and Carol Mauck had an accident.
 - 5.3 One of the potential sponsors of a lecture wanted to choose who the lecturer would be; the request was denied. The current non-participation by Polar was noted but Buck indicated this does not mean that they will not support a lecture.
 - 5.4 Clearwater Mayor Frank Hibbard is to welcome the group at the opening session; Anne Stewart shared more specific information about the process and about the mayor.
 - 5.5 NAKPEHE was asked to participate in the review of CDC guidelines concerning nutrition and physical activity; Mel indicated we would.
 - 5.6 Since there is no NAKPEHE member residing in the state of Washington, the organizations tax-exempt status needed to be moved. NAKPEHE's non-profit status now is in Texas.
 - 5.7 In response to a question, it was noted that NAKPEHE has no formal relationship with the AAHPERD.
- 6.0 **Officer Reports**

(Note: Written reports were distributed either previously or at the meeting; noted in these minutes are only those items that were discussed at the Board meeting. Unless noted otherwise, all submitted reports are accepted as prepared and circulated.)

- 6.1 President Mel Finkenberg: Nothing to add to the announcements other than he wanted the Board to know how much he has appreciated their cooperation and hard work during his reign.
- 6.2 Past President Ginny Overdorf: report delayed due to later arrival; she gave her report after the Future Directions report (item 7.5).
 - 6.2.1 We will be meeting in Sarasota at the Hyatt in 2009; a more complete report and announcement will be shared at the business meeting.
 - 6.2.2 As a follow-up to last year's discussions, the intent by Rainer Martens to establish a "National Kinesiology Association" was shared. Ginny will be among 15 leaders who will be meeting to discuss the possibility and will take any ideas the NAKPEHE Board members have to that meeting.
- 6.3 President-Elect Jan Rintala: will move the approval of her committee structure later in the agenda; a need to identify potential members from the Northwest was noted as there are few members from that area of the country. Frank questioned the process used in selecting committee membership.
- 6.4 Vice President Jimmy Ishee:
 - 6.4.1 110 members have pre-registered and it looks like the conference will make money. Our room contract will be met.
 - 6.4.2 There will be no moderators for sessions; presenters must monitor their own time.
 - 6.4.3 A/V equipment is set.
 - 6.4.4 Many new names are contained within the pre-registrations.
 - 6.4.5 The very valuable aid of Vanessa, the TWU graduate student, was noted.
 - 6.4.6 Special welcome to newcomers will be made.
 - 6.4.7 Steve Estes was thanked for providing two graduate students (Rebecca and Warren) to help with working at the registration table.
- 6.5 Vice President-Elect Carolyn Mauck (Deb Buswell reported):
 - 6.5.1 The potential for variable pricing of the conference registration fee was discussed.
 - 6.5.2 The announcement for the Albuquerque conference and the call for proposals were shared.
 - 6.5.3 Rintala noted that Albuquerque "looks good;" a brochure for the host hotel was passed around. A name change for the host hotel was noted.
 - 6.5.4 Finkenberg noted that the food was excellent.
- 6.6 Secretary Bob Stadulis: reminded board members to print their names on the attendance sheet being circulated, noting their NAKPEHE role next to their name and to complete the motion forms when making a motion.
- 6.7 Executive Secretary/Treasurer Jackie Lund: in her stead, President Finkenberg discussed the report submitted by Lund.
 - 6.7.1 The totals were questioned as they seemed lower than actual. The continuing problem of our fiscal year was noted, that is, the membership counts being shared now are a mid-year total; the final total, which will be substantially more than currently shared, will not be known until July.
 - 6.7.2 Membership remains in decline and continues to be a concern for the organization.

6.7.3 Concern about *Quest* editorial board members and authors not being NAKPEHE members was shared.

6.7.4 Having a booth at the AAHPERD Convention was discussed.

7.0 Committee Chair Reports

- 7.1 Awards – John Dunn: Finkenberg noted that there have been a few problems with respect to the checks for lecturers this year (the checks will be “in the mail” and not available at the time of the lectures).
- 7.2 Bylaws – Beverly Mitchell: Richard Oates was thanked for all the excellent and thorough work he and his committee have done.
- 7.3 Nominations & Elections – Shane Frehlich:
 - 7.3.1 Nominations for female President and Vice President are needed; board members were encouraged to submit names.
 - 7.3.2 It was noted that getting members to consent to be nominated remains a problem; those agreeing to stand for election this year were thanked.
 - 7.3.3 Those elected this year are:
 - President – Bill Forbes
 - Vice President – Sam Hodge
 - Secretary – Carol Wood
- 7.4 Foundations - Marilyn Buck: report will be given under old business (see item 9.1).
- 7.5 Future Directions – Mike Metzler:
 - 7.5.1 The new vision and mission statements, drafted by Metzler and Finkenberg, reviewed by the Future Directions/Presidential Ad Hoc Committee, were discussed. Specific language changes to the mission statement were suggested (e.g., policy **formation, valuing** for “respecting”). The statements will be discussed at the “Town Hall Meeting.”
 - 7.5.2 The NAKPEHE logo was discussed; the two current possibilities will be on display at the registration desk and members will be asked to share their preference.
 - 7.5.3 The establishment of a “research digest” publication is being considered.
 - 7.5.4 Mitchell noted that there ought to be a compilation of FDC output from previous years; Estes suggested that the archives be examined. A systemization of recording FDC work needs to be established.
- 7.6 Membership – R.R. Apache: no report.
- 7.7 Public Affairs – Anne Stewart
 - 7.7.1 Contacted the Clearwater Mayor’s Office; he will be sharing a greeting at the opening session.
 - 7.7.2 Urged members to include NAKPEHE in all their work, for example, when speaking, individual websites.
- 7.8 Publications – John Massengale: not present (written report shared; no discussion)
- 7.9 Social Justice/Cultural Diversity – Anna Marie Frank: concern about the selection of members to the committee was expressed. President-elect Rintala was asked how she had selected members this year. Frank requested that the committee

chair be consulted before new members are announced. Changes to the committee's operating code concerning number of members and appointment/reappointment were proposed. 2007 committee chair Sam Hodge was introduced.

7.10 Technology – Gordon Schmidt & Carol Wood:

7.10.1 The conduct of NAKPEHE on-line elections was discussed; need to continue to work with the Elections and Nominations and Membership Committees.

7.10.2 Will continue to try to develop the list-serv for members; a problem with the host domain was noted.

8.0 Presidential Appointments

8.1 Archivist – Dick Swanson: The archiving process at UNCG was discussed. The need to convert to a digitized system was noted – Estes and Swanson will work on this. A need for a new archivist was noted as well.

8.2 Necrologist – Deborah Buswell: It was noted that Doris White was deceased.

8.3 Oral History – no one appointed: Rintala indicated that Marilyn Buck has agreed to supervise this project.

8.4 Parliamentarian – Steve Estes: no report.

9.0 Old Business

9.1 The request by Charlie Ash to sponsor the Sargent Lecture was discussed at length.

Motion #1: “Any individual or corporation who provides sponsorship to the conference at a minimum of the lecturer honorarium would be entitled to one conference registration.” Motion by Buck, seconded by Stadulis - Approved.

9.2 **Motion #2: “The Executive Secretary/Treasurer be bonded (amount to be determined).” Motion by Overdorf, seconded by Rintala – Approved.**

9.3 **Motion #3: “The president be the second signatory on the NAKPEHE accounts.” Motion by Overdorf, seconded by Swanson – Approved.**

10.0 New Business

10.1 **Motion #4: “Electronic correspondence by the NAKPEHE President regarding the election results shall be sent to the membership prior to the conference.” Motion by the Bylaws and Elections and Nominations Committees – Approved.**

New wording in the operating code concerning last year's motion that President's vote would be undisclosed unless a breaking a tie vote was necessary.

- 10.2 The increase in the size of the composition of the SJCD Committee was discussed (as far as the Secretary can determine, no action was taken, that is, no motion form was filed and the Secretary's notes do not indicate a motion was considered).
- 10.3 College Connections – Leah Fiorentino requested \$10 for sub-domain; no action taken.
- 10.4 Concern about graduate student status and appropriate membership was discussed. Apparently, there may be some who attempt to continue to seek to be considered in the graduate student level when they are no longer full-time graduate students. The membership committee needs to address this.
- 10.5 With different persons selecting and purchasing plaques and other awards, unneeded diversity may be fostered. Centralization is needed: one person ought to be doing all of the purchasing to ensure some uniformity.
- 10.6 Concern about “no-show” presenters was expressed. The president and vice president need to follow-up on this.
- 10.7 A number of possible sites for the 2010 conference were suggested and discussed. These included Palm Springs, Phoenix/Scottsdale, San Francisco, and Southern California (i.e., a west location). While no clear mandate emerged, it seemed that an Arizona site was preferred.
- 10.8 *Quest* Graduate Assistant - \$2,000 is being spent for this service to NAKPEHE.
- 10.9 The proposed logo possibilities (branding) will be discussed at the town hall meeting and at the business meeting.
- 10.10 **Motion #5: “The committee memberships, for 2007-08 through 2009-10 be approved as submitted President-Elect Rintala.” Motion by Rintala, seconded by Buck – Approved.**

Meeting adjourned (Swanson motion, unanimous second) – 8:25 p.m.

Respectfully submitted,

Bob Stadulis

**Addendum To The Minutes
Motions Approved and Implementation Suggestions
January 3, 2007**

Motions:

Motion # 1: “Any individual or corporation who provides sponsorship to the conference at a minimum of the lecturer honorarium would be entitled to one conference registration.” Approved.

Implementation: Bylaws Committee, Foundations Committee, Vice President

Motion #2: “The Executive Secretary/Treasurer be bonded (amount to be determined).” – Approved.

Implementation: Bylaws Committee, Executive Secretary/Treasurer, President

Motion #3: “The president be the second signatory on the NAKPEHE accounts.” – Approved.

Implementation: Bylaws Committee, President, Executive Secretary/Treasurer

Motion #4: “Electronic correspondence by the NAKPEHE President regarding the election results shall be sent to the membership prior to the conference – Approved.

Implementation: Bylaws Committee, President, Elections and Nominations Committee

Motion #5: “The committee memberships, for 2007-08 through 2009-10 be approved as submitted President-Elect Rintala.” – Approved.

Implementation: President, Committee chairs

Suggested Items for Officers and Committees:

1. Bylaws Committee: Revise bylaws to reflect changes based upon motions #1 – 4.
2. President: select our logo; foster the completion of the vision and mission statements; implement the various suggestions made such as consistency in plaques/awards, deal with no-show presenters.
3. Executive Secretary/Treasurer: Get bonded and facilitate the addition of the president as a second signatory on NAKPEHE accounts.
4. Vice President: implement motion #1; monitor conference registration and membership status (are graduate students really full-time?).
5. Committee chairs: communicate with new committee members.
6. Future Directions Committee: try to compile prior FDC recommendations and systematize the process for current and future recommendations.

7. Technology Committee: continue to explore the member list-serv and on-line elections (with the Elections and Nominations Committee and the Membership Committee).
8. Archivist Swanson (with Estes): pursue the digitizing of the NAKPEHE archives.
9. Marilyn Buck: get the oral history project moving forward.
10. Past President – select a wonderful site for the 2010 conference, that will be reasonably priced and able to attract record attendance!