

NAKPEHE Board of Directors Meeting  
March 15, 2007  
AAHPERD Convention  
Baltimore, MD

AGENDA

Members Present: Joy DeSensi, Jan Rintala, Mel Finkenberg, Bill Forbes, John Massengale, Bill Sparks, Gordon Schmidt, Shane Frehlich, Sam Hodge, Beverly Mitchell, Mike Metzler, Carolyn Mauck, Deborah Buswell, Camille O'Bryant, Ginny Overdorf, Anne Stewart, Carol Wood

1.0 Call to order

2.0 Approval of agenda- Mel Finkenberg moved, Carolyn Mauck seconded. Agenda was approved unanimously.

3.0 Introductions- None

4.0 Approval of Minutes

A. January 3, 2007- Minutes approved with amendments. Carolyn did not have an accident. 10.7 Palm Springs Corrections Passed

B. January 6, 2007

Deborah Buswell moved, Bill Sparks seconded. Minutes approved with amendments. 6.3 March instead of April. 6.4 Two instead top 9.1 Second sentence requested to change. 9.2 Jackie/Jacky

In favor... all approved

5.0 Announcements

A. sign up to work booth: Camille O'Bryant thanked the board for AAHPERD booth coverage.

6.0 Officer Reports

6.1 President - Jan Rintala: Jan Rintala suggested that Quest copyright uses be moved to the publication chair for sign-off. John will look at compensation for using Quest articles. See Publications Report.

A. Lecturers Lecture announcement- Delphine Hanna – Anne Boyce' Amy Morris Homans – Marilyn Buck; Dudley Allen Sargent - Mel Finkenberg.

6.2 Past-President - Mel Finkenberg: Addition to report, charged with investigating conference insurance... Conference insurance details will be provided at a later date.

A. 2010 conference site: Potential sites were discussed- Hyatt Regency; Millenium Resort (only 125 rooms) and Hyatt Regency NewPort Beach. The Millenium Resort was selected contingent on the AV costs. Millenium Resort was approved.

6.3 President-elect - Bill Forbes: More information is needed in operating code about how to contract for future conference sites

6.4 Vice President - Carolyn Mauck: Still working on selecting the keynote speaker for next year's conference.

6.5 Vice President-elect - Sam Hodge: No report

6.6 Secretary - Carol Wood: No report

6.7 Executive Secretary/Treasurer – G. Overdorf: Travel expense voucher needed for travel expenses. Budget update- Similar budget figures to last year. A balanced budget was proposed for 2008. M. Finkenberg will provide Ginny Overdorf the ACTEVA expenses for the current year.

## 7.0 Committee Chair Reports

7.1 Awards - Steve Frierman: not present

7.2 By-Laws - Beverly Mitchell: Bylaw motions sent to Beverly Mitchell should occur in advance. B. Mitchell suggests that any motions made at meetings also be sent in advance of the minutes. J. Rintala suggested that minutes be posted within 4 to 6 weeks for approval. This approval time line would allow actions items and bylaw changes to occur within the year. Minutes could be discussed on discussion board and approved electronically.

7.3 Elections - Shane Frehlich: no report. Email request for nominations to S. Frelich.

7.4 Foundations - Bill Sparks: Homans supported by Human Kinetics Sargent support by Charles Ash. permanent sponsor sought for Hannah; Mel Finkenberg is supporting the Hally Beth Poindexter Young Scholar Lecture.

7.5 Future Directions - Mike Metzler: reminder to the Future Directions Committee (FDC) for spring Sarasota meeting. J. Rintala expressed urgency related to FDC recommendations to move action items to policy. Members should send ideas to M. Metzler.

7.6 Membership - Camille O'Bryant: The payment for the AAHPERD membership booth is on 2008 budget. If the Membership Committee is in charge of booth, should this be added to the Operating Code. Can memberships be secured onsite at AAHPERD? Should ACTEVA be used to track membership status and to survey members about NAKPEHE.

A. Stewart moved and C. Mauck second.

NAKPEHE will sponsor a booth at the 2008 AAPHERD convention in Fort Worth, TX.

Motion Carries- unanimously.

The responsibility for the NAKPEHE booth falls on the membership committee and Vice President.

Committee membership- J Rintala emailed committee members who are not active. Send names to J Rintala for replacement committee members.

7.7 Public Affairs - Anne Stewart: Nothing new to report

7.8 Publications - John Massengale: Need a policy for financial support for Quest. Reproduction of Quest article- need copyright verification. J. Massengale will provide a uniform policy for copyright process with official document granting copyright permissions. J. Massengale will investigate a fee for copyright.

In past, the Foundations Chair along with the committee members, evaluated the Executive Secretary every 3 years. J. Massengale suggested a first year review as well. M. Buck will be asked to locate the evaluation for the Executive Secretary.

7.9 Social Justice/Cultural Diversity - Anthony Laker: not present

7.9 Technology - Gordon Schmidt: All NAKPEHE documents are online. Videotapes of lectures proposed as future podcasts. G. Schmidt is updating current archives. G. Schmidt stated that University of North Carolina Greensboro should not be given the archive copyrights.

8.0 Presidential Appointments:

8.1 Archivist - Richard Swanson: none

8.2 Necrologist - Deborah Buswell: none

8.3 Oral History - Marilyn Buck: J Rintala stated money to support the oral history project for NAKPEHE is needed. Can Oppenheimer account monies be used to fund the oral history project? J. Rintala suggested that M Buck send estimated budget for oral history project to the board for review. Could membership have a check off for donation to Oral History Project?

8.4 Parliamentarian - Joy DeSensi for Judy Bischoff: No Report

9.0 Old Business

9.1 Outstanding Teacher Award - approved in January 4, 2006. Needs to go before the membership: Suggestion to the board. Committee developed preliminary guidelines. B Mitchell presented to the board. Action was tabled. J Rintala and B Mitchell will check.

9.2 Review of previous conference expenses: No historical record for convention expenses. J. Rinatala would like previous VPs to steer head and create a report on convention income and expenses. J. Rintala will follow-up with G. Overdorf on conference expenses.

9.3 Refund policy for no-shows at conference: C. O'Bryant and J. Ishee will follow up on refund policy for no shows.

Reminders from J. Rintala to committees regarding charges.

#### 10.0 New Business

10.1 Vision Statement: M. Metzler and M. Finkenberg have been working on the Vision Statement. Latest version of vision statement will be sent to board for discussion and electronic approval. Please provide feedback in a timely manner. The Vision Statement should be submitted to membership in January for approval. C Mauck voiced concerns regarding electronic votes. Some issues may need a face to face meeting to ensure appropriate discussion. J. DeSensei suggested that the Core Values should accompany the vision and mission.

10.2 Logo: Most members preferred the Blue logo. S. Frehlich suggested that board should consider a name change. Logo change is minor, name change is major. Change in name discussed with Kinesiology as an umbrella term. C. Mauck a tag line may help with branding of NAKPEHE – short, sweet and to the point. The most unique feature of NAKPEHE is higher education.

C. Mauck moved that NAKPEHE develop the " blue swoosh" logo. Second M. Finkenberg

Unanimously approved

C. O'Bryant suggested that design be sent back to students to modify with the creation of 4 or 5 options. M. Metzler suggest tag lines be submitted prior to FDC. M Metzler will communicate with R. Feingold regarding the new design. Designs should be shared with J. Massengale for impact on Quest.

10.3 Updating web page information (brief NAKPEHE history, lecturers, presidents, award winner): J. Rintala will update award winners and lecturers. J. Rintala stated that a brief history should be written for website posting. S. Frelich recommends that a historian serve as the writer of the NAKPEHE history. J. Massengale suggested that D. Swanson be charged writing the NAKPEHE history. J. Rintala will contact Jack Watson for historical documents for NAKPEHE.

10.4 Promotion of NAKPEHE: G. Overdorf – American Kinesiological Association (AKA) to be formed. Bylaws and structure being put in place now. Well organized with funding. Details for (AKA) are being worked out.

10.5 Membership suggestions: C O'Bryant moved to remove motion to create line item of \$2500 for paying for the booth at AAHPERD convention. M. Finkenberg seconded.

Unanimous

11.0 2007-08 Budget approval – G. Overdorf:

C. Mauck moved to approve the budget./ Motion withdrawn. C O'Bryant

M. Finkenberg suggested that dates be changed on the budget. Questions were raised regarding OPERA fees. Dave Wiggins requested a \$2000 payment for assistance with Quest. J. Rintala authorized this payment. Costs regarding Quest should decrease due to online submissions.

C. O'Bryant moves a temporary suspension of article IV.1.2 section 11 bylaw for budget approval for no later than 4/30/2007. B. Mitchell second

Executive committee will work the G. Overdorf to clarify the budget

Unanimous

12.0 Other

C. O'Bryant moved acceptance of NAKPEHE Board reports for board meeting at 2007 AAHPERD Convention/ M. Finkenberg

Unanimous

13.0 Adjournment C. Mauck moved to adjourn